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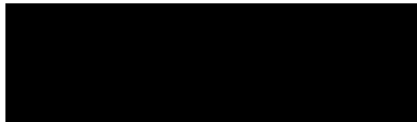
7 July 1952

MEMORANDUM FOR: CHIEF, ADMINISTRATION AND LOGISTICS

SUBJECT: Reallocation of Secretary (Stenography) GS - 5
to Clerk (Typing) GS - 5.

1. It is requested that position 1366 on the T/O for WE/PC be reallocated from secretary (stenographer) to clerk typist. This position appears in the Office of the Chief. When the present T/O was established three secretarial positions were allocated to this section, a GS-7, GS-6 and GS-5.

It is now felt that the section can function more efficiently with two secretaries and one typist GS-5.



WE/AL

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